

# Residential Conveyancing – our prices and services

For a sale or purchase, our fees cover all of the work required to complete the sale or purchase of your new home.

In relation to a purchase they cover dealing with registration at the Land Registry, dealing with payment of Stamp Duty Land Tax if the property is in England, or Land Transaction Tax if the property is in Wales.

In relation to a sale, they would also include dealing with the redemption of any mortgage. Our fees do not include any tax advice, other than to confirm the relevant level of stamp duty applicable, nor do they include the preparation of any declarations of trust.

Before we start any work, we will provide a firm estimate of the legal fees which are likely to be charged for the transaction.

TRANSACTION VALUE/TYPE	FACTORS AFFECTING COST	COSTS RANGE + VAT <sup>1</sup>
Up to £700,000	<ul style="list-style-type: none"><li>• Transaction value</li><li>• Freehold or leasehold property</li><li>• Registered or unregistered property</li><li>• Property location</li><li>• Whether you are using a government help to buy scheme or currently have one secured on your home</li><li>• Complexity</li><li>• Urgency</li></ul>	Range between £300 plus VAT and £2,500 plus VAT
Over £700,000	<ul style="list-style-type: none"><li>• Transaction value</li><li>• Freehold or leasehold property</li><li>• Registered or unregistered property</li><li>• Property location</li><li>• Whether you are using a government help to buy scheme or currently have one secured on your home</li><li>• Complexity</li><li>• Urgency</li></ul>	Range between £1,500 and £10,000 plus VAT

## <sup>1</sup> Possible additional charges for legal fees

We understand that transaction complications can sometimes arise that were not able to be anticipated at the time of giving our estimate and in those circumstances you may be charged additional legal fees. We would advise you of any additional fees before they are incurred. Examples of such circumstances are:

- The property is being newly constructed;
- There are issues surrounding planning and building regulations;
- Shared ownership;
- Transfer of Part;
- Private access issues;
- Private services;
- Residential Tenancies;
- Defective titles

## Charges for bank transfers and ID checks

As a firm we do make a professional charge for Bank Transfer fees and Identity Checks. These charges will amount to:-

- Bank Transfer fee £40 (Per payment)
- VAT on Bank Transfer fee £8 (Per payment)
- ID Checks £30 (Per name)
- VAT on ID Check £6 (Per name)

Mortgage	<ul style="list-style-type: none"> <li>• Transaction value</li> <li>• Freehold or leasehold property</li> <li>• Registered or unregistered property</li> <li>• Property location</li> <li>• Complexity</li> <li>• Urgency</li> </ul>	Range between £500 and £1,000 plus VAT
Re-Mortgage	<ul style="list-style-type: none"> <li>• Transaction value</li> <li>• Freehold or leasehold property</li> <li>• Registered or unregistered property</li> <li>• Property location</li> <li>• Complexity</li> <li>• Urgency</li> </ul>	From £500 plus VAT

## Disbursements

These are costs related to your matter that are payable to third parties, such as search fees. We handle the payment of disbursements on your behalf to ensure a smoother process.

With leasehold properties, there can be disbursements which are set out in the individual lease which relates to the property. This list is not exhaustive and other disbursements may apply depending on the terms of the lease. We will update you on the specific fees upon receipt of and review of the lease from the sellers solicitors.

DISBURSEMENT	FREEHOLD (FH)/ LEASEHOLD (LH)	CHARGE + VAT <sup>2</sup>
Search Fees – will vary according to location and land area	FH & LH	£250 - £450 plus VAT
Stamp Duty Land Tax / Land Transaction Tax	FH & LH	This will depend on the purchase price of your property – see the links below for calculations
Land Registration fees	FH & LH	See the link below for calculations
Obtaining up to date Land Registry documents and Land Registry searches	FH & LH	£10 – £25 plus VAT
A Notice of Transfer fee	LH	£50 -£150 plus VAT
A Notice of Charge fee	LH	£50 -£150 plus VAT
Deed of Covenant fee	LH	£50 -£150 plus VAT
Certificate of Compliance fee	LH	£50 -£150 plus VAT

<sup>2</sup> These fees vary from property to property and can occasionally be significantly more than the ranges given above. We can give you an accurate figure once we have sight of your specific documents. For mortgage-related disbursements, the above information relates to standard mortgages from high street lending institutions only and should there be any funding arrangements between private individuals or companies, a bespoke estimate and advice will be provided.

You should also be aware a ground rent or service charge are likely to apply throughout your ownership of a leasehold property. We will confirm the ground rent and anticipated service charge as soon as we receive this information.

<https://www.tax.service.gov.uk/calculate-stamp-duty-land-tax/>

<https://beta.gov.wales/land-transaction-tax-calculator>

<https://www.gov.uk/guidance/hm-land-registry-registration-services-fees>

TYPE OF PROPERTY/CASE	INDICATIVE TIMESCALE*
How long it will take between your offer being accepted until you can move into your new house	8-10 weeks
Leasehold property that requires an extension of the lease	12-16 weeks
New build property	28 days from instruction to exchange; completion will depend on when house has been built
Purchasing or selling only	6-8 weeks
Re-mortgage	4-6 weeks
*Timescales are for guidance only, they may vary according to a whole range of factors including the number of parties in the chain, your mortgage provider, whether a lease hold is involved or your project is a new build.	
LH	

See more about the steps involved in buying and selling your home [HERE](#)

## Our people

We have various members of the team who may work on your matter. Regardless of who works on your matter, they will be supervised by Zoe Touhey, Partner and Head of Residential Property for our offices in Birmingham, Cardiff, Cheltenham, Hereford, Worcester and Wye Valley or Samantha Houlden, Partner and Head of Residential Property for our offices in Cambridge, London, Milton Keynes, Northampton and Thames Valley or Clare Martin, Partner Head of Private Clients Homes and/or Matthew Hayes, Partner and Head of Real Estate. Our team members, their experience and their qualifications are listed below – our hourly rates range from £130 an hour to £385 an hour depending on seniority.

Name	Office	Qualification/Position and Experience
<b>Clare Martin</b>	Cambridge	Partner Practising conveyancing since 1998
<b>Roslyn Sweeney</b>	Cambridge	Partner (Solicitor) Practising conveyancing since 2003
<b>Samantha Houlden</b>	Cambridge	Partner (Solicitor) Practising conveyancing since 2002
<b>Simon Cooper</b>	Cambridge	Legal Director (Licensed conveyancer) Practising conveyancing since 2012
<b>Bradley Armorgie</b>	Cambridge	Associate Practising conveyancing since 2015
<b>Alice Gathern</b>	Cambridge	Solicitor Practising conveyancing since 2019

<b>Catherine Bolland</b>	Cambridge	Licensed Conveyancer Practising conveyancing since 2019
<b>Zoe Touhey</b>	Cheltenham/Worcester	Partner (Solicitor) Practising conveyancing since 2007
<b>Janeen Brindley</b>	Cheltenham	Associate (FCILEx) Practising conveyancing since 2003
<b>Alexander Small</b>	Cheltenham	Chartered Legal Executive (FCILEx) Practising conveyancing since 2020
<b>Jane Mayglothling</b>	Hereford	Senior Associate (Solicitor) Practising conveyancing since 1996
<b>Kate Potter</b>	Hereford	Associate (FCILEx) Practising conveyancing since 2013
<b>Diane Cook</b>	Hereford	Chartered Legal Executive Practising conveyancing since 1991
<b>Jessica Rollings</b>	Hereford	Paralegal Practising conveyancing since 2014
<b>Maureen O'Regan</b>	London	Legal Director Practising conveyancing since 1979
<b>Fedia Chiha</b>	London	Solicitor Practising conveyancing since 2019
<b>John Banky</b>	Thames Valley	Senior Legal Counsel (Solicitor) Practising conveyancing since 1989
<b>Laura Upshall</b>	Thames Valley	Legal Assistant Practising conveyancing since 2000
<b>Carla Sanders</b>	Thames Valley	Conveyancing Assistant Practising conveyancing since 2008
<b>Jessica Watson</b>	Worcester	Case Handler Practising conveyancing since 2010
<b>May Blackman-Howard</b>	Worcester	Case Handler Practising conveyancing since 2011
<b>Freddie Govier-Wright</b>	Wye Valley	Legal Director (Solicitor) Practising conveyancing since 1985
<b>Susie Crompton</b>	Wye Valley	Conveyancing Technician (CLC) Practising conveyancing since 2017